



# Wedding Planning Guide

So, you're getting married? Congratulations! Now, comes the fun part.

The first step is to breathe! Then, peruse Monthly's wedding planning



guide for a step-by-step rundown on planning for your big day.

## 12 months

- \_\_\_ Announce engagement!
- \_\_\_ Set a tentative date.
- \_\_\_ Determine the budget & who will pay for what.
- \_\_\_ Reserve the ceremony & reception sites.

## 6 months

- \_\_\_ Plan ceremony details, including vows & decorations.
- \_\_\_ Finalize guest list.
- \_\_\_ Make guest accommodations.
- \_\_\_ Order invitations.
- \_\_\_ Register for gifts.
- \_\_\_ Meet with officiant.
- \_\_\_ Place deposit on wedding cake.
- \_\_\_ Order gown & headpiece.
- \_\_\_ Reserve rental equipment, such as tables & chairs.
- \_\_\_ Plan & book honeymoon.
- \_\_\_ Choose attendants.

## 9 months

- \_\_\_ Hire a wedding consultant.
- \_\_\_ Hire a videographer & photographer.
- \_\_\_ Hire a florist & caterer.
- \_\_\_ Hire musicians.
- \_\_\_ Shop for a gown.

## 4 months

- \_\_\_ Select ceremony music & readings.
- \_\_\_ Apply for marriage license.
- \_\_\_ Purchase wedding rings.
- \_\_\_ Finalize honeymoon plans, including passports.
- \_\_\_ Book a tailor for alterations.
- \_\_\_ Plan activities for out-of-town guests.
- \_\_\_ Book hairstylist & make-up artists.
- \_\_\_ Choose gifts for wedding party.
- \_\_\_ Buy special lingerie.
- \_\_\_ Book a room for the wedding night.

## 2 months

- \_\_\_ Luncheon arrangements.
- \_\_\_ Buy toasting glasses, ring pillow, cake knife, guest book, etc.
- \_\_\_ Select & reserve transportation.
- \_\_\_ Have programs printed.
- \_\_\_ Obtain marriage license & request certified copies.
- \_\_\_ If you intend to change your name, prepare the necessary documents.
- \_\_\_ Contact local newspapers about publishing wedding announcement.
- \_\_\_ Select & reserve transportation.

## 4-6 weeks

- \_\_\_ Plan guest seating arrangement.
- \_\_\_ Make seating cards.
- \_\_\_ Confirm ceremony with officiant.
- \_\_\_ Speak with printer for wedding program.
- \_\_\_ Check & update gift registry if needed.
- \_\_\_ Meet with hair designer & make-up artist.
- \_\_\_ Book appointment at spa for bridal party for week before wedding.
- \_\_\_ Write thank you notes for any gifts received.
- \_\_\_ Confirm guest accommodations.

## 2 weeks

- \_\_\_ Final fitting.
- \_\_\_ Notify caterer of guest count.
- \_\_\_ Write toasts for rehearsal dinner & wedding reception.
- \_\_\_ Address announcements.
- \_\_\_ Break in wedding shoes at home.
- \_\_\_ Designate someone to look after your home while you're on your honeymoon.

## 1 week

- \_\_\_ Confirm musicians & selections.
- \_\_\_ Confirm flowers.
- \_\_\_ Confirm shot list with photographer.
- \_\_\_ Confirm details with caterer.
- \_\_\_ Confirm details with wedding planner.
- \_\_\_ Confirm rehearsal dinner.
- \_\_\_ Luncheon & gifts.
- \_\_\_ Arrange to greet & transport guests.
- \_\_\_ Bachelor/Bachelorette Party.
- \_\_\_ Confirm honeymoon arrangements, & give your itinerary to a friend or family member in case of emergency.
- \_\_\_ Pack for honeymoon.
- \_\_\_ Update caterer with final guest & vendor meal counts.

## 1 day

- \_\_\_ Manicures.
- \_\_\_ Get a massage or spend time at the spa to relax.
- \_\_\_ Rehearsal dinner.
- \_\_\_ Give gifts to wedding party.
- \_\_\_ Confirm transportation arrangements for ceremony & reception.
- \_\_\_ Rehearse ceremony.
- \_\_\_ Prepare tip & payment envelopes for officiant and vendors, and make arrangements for someone to distribute them.

# Contact List

NAME

EMAIL

PHONE

Wedding Consultant: \_\_\_\_\_

Wedding Gown: \_\_\_\_\_

Alternations: \_\_\_\_\_

Tuxedo: \_\_\_\_\_

Printer/Invitations: \_\_\_\_\_

Guest Accommodations: \_\_\_\_\_

Ceremony Site: \_\_\_\_\_

Reception Site: \_\_\_\_\_

Officiants: \_\_\_\_\_

Caterer: \_\_\_\_\_

Wedding Cake: \_\_\_\_\_

Bartender/Liquor: \_\_\_\_\_

Florist: \_\_\_\_\_

Photographer: \_\_\_\_\_

Videographer: \_\_\_\_\_

Rental Company: \_\_\_\_\_

Hair Stylist: \_\_\_\_\_

Spa: \_\_\_\_\_

Ceremony Music: \_\_\_\_\_

Reception Music: \_\_\_\_\_

Travel Agency: \_\_\_\_\_

Limo Company: \_\_\_\_\_